



CATTERALL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

**HELD ON TUESDAY
5th NOVEMBER, 2019 at 7.00pm**

AT CATTERALL VILLAGE HALL,

Present: *Councillors; J. Finch, Chairman,
Mrs. G. Balshaw,
Mrs. S. Bulman,
S. Kirkman,
K. O'Hanlon,
Mrs. J. Mackenzie,
D. Sharples,
Gillian Benson, Clerk to the Parish Council
Wyre Councillor E. Webster*

3102. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. M. Butler and Chairman Cllr. I. Brayshaw; in his absence the Vice Chairman took the meeting.
Wyre and County Councillor S. Turner sent apologies.

3103. CO-OPTION OF NEW COUNCILLOR

Resolved: Cllr. Mrs. G. Balshaw is co-opted to Catterall Parish Council and completed her Declaration of Office and Register of Interests at this meeting.

3104. NOTIFICATION OF INTERESTS

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days.

3105. MINUTES OF THE LAST MEETING

Resolved: The minutes of the Council meeting held on 1st October, 2019, having been circulated to members were agreed and signed by the Chairman as a true record.

3106. PUBLIC PARTICIPATION

Standing Orders were suspended to receive information.

Wyre Councillor Webster's Report

She thanked the Parish Council for contributing towards the widening of the footway at the top of Bowgreave hill to greatly assist both pupils and residents walking into Garstang. Lancashire County Council completed the job within the allotted time; during half term. She sends congratulations to Catterall in Bloom for achieving Gold in North West in Bloom awards and was approached about the grassed area on Calder Drive and she is to seek ownership at Wyre Council.

Wyre Council has set up a Climate Change Task Force and Cllr. Webster is organising Garstang's Santa Dash on 8th December.

The meeting was resumed.

3107. CATTERALL VILLAGE HALL REFUSE BIN

Matter deferred; waiting for details from Village Hall.

3108. GATE FOR PLAYING FIELD FENCE

Catterall in Bloom is composting material on the Queen Elizabeth II Playing Field; as part of sustainable gardening in the village and has requested the insertion of a gate, to be padlocked, just to the left of the barrier to allow wheelbarrows access to the compost.

Resolved: Councillors agreed to the gate; work to be carried out by Catterall in Bloom.

3109. DEFIBRILLATOR FOR CATTERALL VILLAGE HALL

Myerscough Footballers, who hire the Queen Elizabeth II Playing Field have contacted Catterall Village Hall and Parish Council for sponsorship to install a defibrillator on the outside of the hall.

Resolved: The Parish Council will donate £250 towards the provision of a defibrillator at Catterall Village Hall.

3110. PLANNING APPLICATIONS**Planning permission granted:**

19/00736/FUL

Proposal: Proposed stables including associated store and hard standing area

Location: Barn 1 Ripon Hall Farm Catterall Lane Catterall

19/00893/FUL

Proposal: Erection of a detached 1.5 storey building with garage at ground floor with ancillary annex above

Location: 6 Beaconsfield Terrace Claughton-on-Brock Preston

Planning Applications commented upon:

19/00982/FULMAJ

Proposal: Erection of new golf driving range (D2), incorporating driving range building, golf buggy parking area and safety netting (resubmission of 18/00971/FULMAJ)

Location: Garstang Country Hotel and Golf Club Garstang Road Bowgreave

Resolved: The Parish Council objects to this planning application, little change, will reiterate refusal by Wyre Council and condition lighting and landscaping to protect Catterall residents.

Additional Information to consider:

19/00942/FUL

Proposal: Reduction in height of 5 brick piers and the railings in between. Retention of remaining piers, wall and gates forming the front boundary

Location: 3 Boyes Avenue Catterall

Resolved: The Parish Council sees little change with the amendments and will reiterate lowering the pillars to neighbouring properties to allow sight lines when egressing their drives.

3111. REPORTS FOR INFORMATION**Report on Queen Elizabeth II Field**

Cllr. J. Finch reported Fletchers started last week; the paths are carved out, stoned and tarmacking will take place soon.

Walking to School

Cllr. Mrs. S. Bulman reported on a photo call for those members involved.

Wyre Area Lancashire Association of Local Councils

Cllr. D. Sharples reported on good informative meeting with Dr. S. Karanunithi, Director of Public Health Lancashire, about local networks linking together to align services to meet needs from NHS, GPs, Children's Services, Police, Fire Service and local organisations. Started in July, 2019 this is a 10 year plan including Social Prescribing with offering singing/gardening activities. Information at; [*Healthier Lancashire and South Cumbria*](#)

Garstang Police Sergeant Guy Hamlett reported on Police who cover of 176m² and suggested to use the on-line reporting system for Police matters.

Mark Broadhurst, Wyre Council reported on Wyre Council's Climate Change Emergency and what you can do to help including Parish Council suggesting energy saving measures when considering planning applications. Wyre Council to launch a Lottery on 22nd January, where local organisations sell tickets and receive funding.

Catterall in Bloom

Cllr. K. O'Hanlon reported Catterall in Bloom were awarded Silver Gilt in the national RHS Championships and Gold in Best Small Village, North West in Bloom Awards. Congratulations were extended from Councillors to Catterall in Bloom and reflected on the pleasure it brings to this community.

Catterall Parish Council Facebook Page

Cllr. S. Kirkman is to post; registering to vote, collecting used Christmas Trees, Trading Standards information.

3112. FINANCE

Audit 2018 – 2019

Catterall Parish Council has received the external auditor's report. A review of sections 1 and 2 of the AGAR is in accordance with Proper Practices. The Parish Council failed to make proper provision in 2019/2020 for the exercise of public rights and must answer 'No' to Assertion 4 of the AGAR 2020/2021.

The following will be carried out as conclusion of the audit review:

- 'Notice of Conclusion of audit' detailing inspection rights on noticeboard
- Publish the 'Notice' with the certified AGAR sections 1, 2 and 3 on Catterall's website
- Copies of the AGAR are available for residents on payment
- Sections 1, 2 and 3 of the AGAR are available for inspection for five years

Draft Budget 2020 – 2021

Councillors read through the proposed budget to add/suggest projects to be carried out in the coming year. Projects must be costed before members can consider the implications to the precept, the Parish Lengthsman's blower needs replacing and this will be included.
Resolved: To discuss presented projects at the next meeting.

Donation to Royal British Legion

Councillors are asked to consider making a donation to the work of the Royal British Legion?
Resolved; To donate £100.00

Catterall Parish Council administers the accounts for Catterall in Bloom; this is not the Parish Council's money.

The following payments have been received;

- | | |
|------------------------------|-------------------------------|
| 1. Lancashire County Council | £198.00 Amenity Grass Cutting |
| 2. Pilling Parish Council | £151.45 Phone and stationery |

Resolved: Councillors resolved to pay the following invoices received:

Cheque	Payee	Amount	Reason
2418	G. Benson	£ 21.03	Clerk's reimbursements
2419	Olive Branch Landscapes	£ 432.00	Rounds Maintenance
2420	Houghtons Filling Station	£ 40.01	Petrol
2421	C and C Supplies	£ 82.37	Sealant and post mix
2422	Parish and Town Training	£ 63.00	Councillor training
2423	Cardiac Science	£ 25.14	Replacement First Aid kit
2424	Royal British Legion	£ 100.00	Donation
2425	Nortech Security Systems	£ 42.00	CCTV call out
2426	Olive Branch Landscapes	£ 432.00	Grounds Maintenance
2427	Festive Lights	£ 173.92	Christmas Tree lights-Village Hall
2428	R R Kippax	£2,172.00	Grounds Maintenance
2429	Myerscough Junior Football Club	£ 250.00	Donation to defibrillator at hall
		£3,833.47	

Direct Debits/Standing Orders

BT	£ 62.97
BT Bill queried again	£ 2.76 credit (£60.21)
Staff costs	£4,143.87
Easy-web-sites	£ 27.60
Siemens Finance – Pavement sweeper hire	£220.80

Bank Reconciliation

Resolved: Bank Reconciliation to 15th October, 2019 was accepted by Councillors.

3113. QUESTIONS FOR COUNCILLORS

IT Suggestions

To add a link to Catterall Parish Council's website to Catterall Parish Council's Facebook page.

Parking problems on local road junctions

Many residents are encountering problems exiting their roads with resident's vehicles parking close to and opposite junctions, either on the road or the pavement.

There being no further business the Chairman closed the meeting at 8.15pm.

Date

Chairman